

Illinois Valley Regional Dispatch Board

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

February 25, 2025

CALL TO ORDER

The meeting was held Tuesday, February 25, 2025 at the Peru Municipal Building, 1901 4th Street, Peru, Illinois. Chairman Popurella called the meeting to order at 10:04 a.m.

ROLL CALL

Voting & Quorum Members Present: Doug Bernabei, John Duncan, Brian Fisher, Joe Hogan (via teleconference), Jerry Janick, Tyler Kent, Gregory McDermott, Dennis Rutishauser, Mike Smudzinski, Chairman Ron Popurella. Absent: Leo Hochstatter (Boelk), Jason Curran, Jeff Grove, Ken Kolowski, Mike Margis, Vice Chairman Jeff King

Non-Voting Members Present: None

MINUTES

Chairman Popurella presented the minutes of the IVRD meeting of January 28, 2025. John Duncan made a motion the minutes be received and placed on file. Dennis Rutishauser seconded the motion. All in favor; motion carried.

PUBLIC FORUM (CITIZEN COMMENT)

None

COMMUNICATIONS

Joe Hogan made a motion to receive and place on file the certificates of insurance from the City of Peru, City of Mendota, City of Oglesby, City of Spring Valley, Dalzell Fire Protection District, Earlville Community Fire Protection, Utica Community Fire Protection District. John Duncan seconded the motion. All in favor; motion carried.

STANDING COMMITTEE REPORTS

FIRE/EMS OPERATIONS COMMITTEE

Jerry Janick reported the Fire/EMS Operations Committee will meet March 5th at the LaSalle Fire Department.

LAW ENFORCEMENT OPERATIONS COMMITTEE

Doug Bernabei reported the Law Enforcement Operations Committee will meet on March 25th at the Peru Municipal Building.

AD HOC COMMITTEE REPORTS

LABOR MANAGEMENT COMMITTEE

No report.

REPORTS

IVRD EXECUTIVE DIRECTOR REPORT

Executive Director Miller provided the following report:

- **CAD:** Connecting Point has been doing work behind the scenes, some changes were made in the server room to accommodate the space needed for the CAD servers. Connecting Point is working with a third-party vendor to ensure CJIS requirements with the new CAD and connections with the cities. We will be creating a temporary computer lab at IVRD for situations where we need everyone in the same room for CAD build. There will be CAD build meetings with the team scheduled sometime next month.
- **Staffing:** Casie Frazier has resigned full-time, and will be staying part-time. She accepted full-time with Putnam Co dispatch. Cora Holloway is training on afternoons with CTO Brockman and is progressing well. We have an active post for part-time telecommunicators. We have received a lot of inquiries and only a few applications. Please share the post on your social media to help us with interest.
- **CESSA:** Next week IVRD begins the pre-test phase of the CESSA mandate for Risk Level 1 calls. This phase is only data collection. Before the Piolet phase (which is transferring low acuity calls to Center Stone the state call center we will need to have a Law Enforcement and Fire EMS Committee meeting to approve changes to the low acuity determinants moving from sending law enforcement and/or EMS to transferring to Center Stone ((9-8-8). The biggest concern I have is ensuring that law enforcement does not respond to calls based on the starburst.

- **Record Disposal:** On March 18, 2025, a state archivist will be at IVRD to review our records. Melissa and I have completed the necessary documentation outlining what IVRD has retained. We will be modeling our records disposal schedule after Livingston Co. dispatch who just completed theirs.

CHAIRMAN'S REPORT

No report

REPORTS

FINANCIAL REPORTS

Chairman Popurella presented and reviewed the January financial report. John Duncan made a motion to receive and place the January financial report on file and to approve and pay bills in the usual manner. Tyler Kent seconded the motion. Doug Bernabei called the roll with Bernabei, Duncan, Fisher, Hogan, Janick, Kent, McDermott, Rutishauser, Smudzinski, and Popurella voting aye; Hochstatter (Boelk), Curran, Grove, Kolowski, Margis, King absent; motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

RESOLUTIONS & ORDINANCES

Motion to approve an ordinance approving and authorizing the execution of an addendum to the intergovernmental agreement that established the “Illinois Valley Regional Dispatch” to approve the Dalzell Police Department as an associate member and to provide dispatch services to the Dalzell Police Department (Illinois Valley Regional Dispatch, La Salle County, Illinois) tabled, awaiting final documents from the Dalzell Police Department.

PUBLIC FORUM (CITIZEN COMMENTS)

None

EXECUTIVE (CLOSED) SESSION

None

SCHEDULE NEXT IVRD MEETING

The next IVRD meeting will take place at 10:00 a.m., Tuesday, March 25, 2025.

ADJOURNMENT

Dennis Rutishauser made a motion to adjourn the meeting. Gregory McDermott seconded the motion. All in favor; motion carried. The meeting adjourned at 10:12 a.m.