

**Illinois Valley Regional Dispatch Board**  
LaSalle, Peru, Oglesby & Mendota ETSBs  
Meeting Minutes  
September 26, 2023

**CALL TO ORDER**

The meeting was held Tuesday, September 26, 2023 at the Peru Municipal Building, 1901 4<sup>th</sup> Street, Peru, Illinois. Chairman Popurella called the meeting to order at 10:00 a.m.

**ROLL CALL**

Voting & Quorum Members Present: Doug Bernabei, Jason Curran, John Duncan, Brian Fisher, Jeff Grove, Jerry Janick, Mike Margis, Mike Smudzinski, Vice Chairman Jeff King, Chairman Ron Popurella. Absent: Leo Hochstatter (Boelk), Terry Eutis, Joe Hogan, Greg Kellen, Ken Kolowski, Dennis Rutishauser

Non-Voting Members Present: City of Spring Valley

**MINUTES**

Chairman Popurella presented the minutes of the IVRD meeting of August 29, 2023. John Duncan made a motion the minutes be received and placed on file. Mike Margis seconded the motion. All in favor; motion carried.

**PUBLIC FORUM (CITIZEN COMMENT)**

None

**COMMUNICATIONS**

None

**COMMITTEE REPORTS**

**FIRE/EMS OPERATIONS COMMITTEE**

Jerry Janick reported the next Fire/EMS Operations Committee is rescheduled to Wednesday, October 11<sup>th</sup>.

**LAW ENFORCEMENT OPERATIONS COMMITTEE**

None

**LABOR MANAGEMENT COMMITTEE**

John Duncan reported a mediation is in the process of being scheduled.

**EXECUTIVE DIRECTOR REPORT**

Executive Director Miller-Guss provided the following report:

- **Center of Excellence**
  - IVRD was selected as a Center of Excellence by Prepared Live. This honor is only given to one center in each state.
- **IL NENA Scholarship Recipient**
  - Lindsey Skaggs was selected as a recipient of the IL NENA Scholarship to attend the State IPSTA conference in Springfield. Lindsey prepared an essay about why she wanted to participate in the conference, accompanied by a letter of recommendation.
- **NG-9-1-1 - ESInet**
  - Weekly planning meetings with AT&T, Central Square, and the State
  - Scheduled for Cut-Over Dec 6.
  - Additional Power Requirements. Halm is doing the work this week. We have to have two 20-amp circuits on diverse breakers.
- **AIPhone**
  - Peru – should be by October
- **Brownlee LEADS Interface**
  - Discussion with Brownlee. He is working on his portion of the requirements with the state.

- I will work with Greg in Ottawa to complete the necessary paperwork next week.
- **Staffing**
  - Casie, Ariana, and Trina have all started.
  - Training is going well.
- **Daytime Dispatch Coverage**
  - The committee still needs to meet, and we must schedule a meeting as soon as possible to move this discussion forward.
- **IL NENA Region 3 Director Nomination**
  - A colleague nominated me for the position.
  - It's not customarily contested, but there are three candidates.
  - Volunteer position.
  - Liaison between region chapter members and the executive board, conduct region meetings, solicit information on behalf of the region centers, etc. Voting ends October 21, near the start of the IPSTA conference.

## **CHAIRMAN'S REPORT**

None

## **REPORTS**

### **FINANCIAL REPORTS**

Trisha Harrison of Abacus Tax & Accounting said the firm began managing the IVRD financial services in May and has taken the first couple of months to customize the statements. The August financial report is the first to be completely automated. Reports will include the actual cash balance and check detail, and the last page will show the due date of each item and when it was paid.

Chairman Popurella presented and reviewed the July and August financial reports. Jeff Grove made a motion to receive and place the July and August financial reports on file and to approve and pay bills in the usual manner. Mike Margis seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Grove, Janick, Margis, Smudzinski, Kiing, Popurella voting ayes; Hochstatter (Boelk), Eutis, Hogan, Kellen, Kolowski, Rutishauser absent; motion carried.

## **OLD BUSINESS**

Chairman Popurella will touch base with Greg Kellen regarding Mendota's representative for the Daytime Dispatch Coverage Ad Hoc Committee, and asked that Executive Director Miller-Guss attend the meetings.

## **NEW BUSINESS**

Executive Director Miller-Guss reported the NENA Communication Training Officer Class for Region 3 will be held in December in Peru. IVRD was chosen because of its central location and was awarded \$4,000.00 towards the cost of the class. IVRD will pay for the class up front and will be reimbursed through tuition and the \$4,000.00 IVRD was awarded.

Jason Curran made a motion to approve the quoted payment of \$10,750.00 to NENA for Communication Training Officer Class to be held in December in Peru. Jeff Grove seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Grove, Janick, Margis, Smudzinski, Kiing, Popurella voting ayes; Hochstatter (Boelk), Eutis, Hogan, Kellen, Kolowski, Rutishauser absent; motion carried.

## **RESOLUTIONS & ORDINANCES**

None

## **PUBLIC FORUM (CITIZEN COMMENTS)**

None

## **EXECUTIVE (CLOSED) SESSION**

None

**SCHEDULE NEXT IVRD MEETING**

The next IVRD meeting will take place at 10:00 a.m., Tuesday, October 31, 2023.

**ADJOURNMENT**

Brian Fisher made a motion to adjourn the meeting. Doug Bernabei seconded the motion. All in favor; motion carried. The meeting adjourned at 10:25 a.m.