

Illinois Valley Regional Dispatch Board

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

October 30, 2018

CALL TO ORDER

The meeting was held Tuesday, October 30, 2018 at the Peru Municipal Building, 1901 4th Street, Peru, Illinois. Chairman Doug Bernabei called the meeting to order at 10:00 a.m.

ROLL CALL

Voting & Quorum Members Present:

John Duncan, Brian Fisher, Scott Harl, Joe Hogan, Ron Popurella, Tom Porter, Rob Uranich, Vice Chairman Andy Bacidore and Chairman Doug Bernabei. Absent: David Boelk (Hunt), Don Finley, Jeff Grove, Jeff King, Jim Knoblauch, Dennis Rutishauser, Tom Smith.

Non-Voting Members Present: City of Spring Valley

MINUTES

Chairman Bernabei presented the minutes of the IVRD meeting of September 25, 2018. Joe Hogan made a motion that the minutes be received and placed on file. Ron Popurella seconded the motion. All in favor; motion carried.

Chairman Bernabei presented the minutes of the IVRD Special Meeting of September 25, 2018. Joe Hogan made a motion that the minutes be received and placed on file. Ron Popurella seconded the motion. All in favor; motion carried.

Scott Harl reported during the last IVRD meeting Jeff Grove and John Duncan stated that a shovel would not be put in the ground on a new police building until contracts were complete. Scott Harl asked LaSalle representatives for the time frame. John Duncan stated as soon as contracts are successfully completed. Scott Harl stated there is interest from developers in the potential police station site and the city cannot sit around on it. Scott Harl stated a time frame needs to be defined. John Duncan said it would not make sense to move forward until contracts are completed.

PUBLIC FORUM (CITIZEN COMMENT)

None

COMMUNICATIONS

None

COMMITTEE REPORTS

FIRE/EMS OPERATIONS COMMITTEE

None

LAW ENFORCEMENT OPERATIONS COMMITTEE

None

PERSONNEL UPDATE

- Andy Bacidore made a motion to receive and place on file the resignation of part-time TC 62 who has obtained full-time employment as a police officer. All in favor; motion carried.
- Chairman Bernabei stated the Hiring Committee was given the authority to fill positions as necessary several months ago and is recommending the hiring of part-time TC 82. Brian Fisher

made a motion to approve the hiring of part-time TC 82. Ron Popurella seconded the motion. All in favor; motion carried.

IVRD PSAP MANAGER REPORT

PSAP Manager JoEllen Fisher provided the following report:

- Quotes obtained for a potential IVRD website came in very high. PSAP Manager Fisher reported she is pondering the idea of starting an in-house website.
- Digi Smart testing found that a line is still busied out. Chairman Bernabei stated we were under the impression that it had been fixed and noted the state is paying for 4 but operating with 3. Chairman Bernabei stated IVRD does not pick the telephone company and reluctantly went with Frontier based on the JETSB's decision to select Frontier over AT&T. Joe Hogan stated there have been excuses since day 1 and IVRD has had issues since day 1. Joe Hogan stated he is attending the JETSB meeting and asked for the support of the IVRD board in saying it is time to take some action and look at breaking the contract with Frontier. Chairman Bernabei reported the large number of hours involved with trying to troubleshoot the ongoing issue. Chairman Bernabei stated he received an email from Frontier last week essentially saying Frontier does not know what to do to resolve the issue.
- PSAP Manager Fisher reported the TC's chairs are worn out from years of 24-7 use. The new chairs she is proposing have a 10-year warranty on the mechanism. Chairman Bernabei stated the chairs are expensive, but they are in use all day, every day. Tom Porter made a motion to approve the purchase of three heavy-duty dispatch chairs for an approximate amount of \$1,700.00 each. Rob Uranich seconded the motion. Melissa Carruthers called the roll with Duncan, Fisher, Harl, Hogan, Popurella, Porter, Uranich, Bacidore and Bernabei voting aye; Boelk (Hunt), Finley, Grove, King, Knoblauch, Rutishauser and Smith absent; motion carried.
- IamResponding is up and working for fire & EMS. TC's are sending the messages on all fire and EMS effective 10/4 and are to be using this for all fire and ambulance dispatches.
- Requested the mile markers from BueCom in July; finally signed disclosure. The layers have been added to the WTH mapping.
- Mike Brownlee has made several changes to the CAD which has made the CAD more user-friendly for the TC's. PSAP Manager Fisher is working with Brownlee and WTH in an attempt to get an auto ALI spill which would populate the address automatically into the CAD for all 911 calls.

CHAIRMAN'S REPORT

- John Duncan made a motion to approve, place on file and authorize the board chairman to execute a collective bargaining agreement by and between the Metropolitan Alliance of Police #609 and Illinois Valley Regional Dispatch Center for a term through April 30, 2023. Ron Popurella seconded the motion. Melissa Carruthers called the roll with Duncan, Fisher, Harl, Hogan, Popurella, Porter, Uranich, Bacidore and Bernabei voting aye; Boelk (Hunt), Finley, Grove, King, Knoblauch, Rutishauser and Smith absent; motion carried. Chairman Bernabei stated it was the best negotiation he's been involved in for a first contract. John Duncan stated the contract was beneficial for both sides. Chairman Bernabei stated the changes will take effect beginning with the October 21st pay period.
- Chairman Bernabei initiated discussion of a part-time salary structure for part-time TC's. He stated part-time TC's are crucial to the organization and many have been working with IVRD since its inception. Chairman Bernabei recommended \$17.00 per hour for part-time trainees with an increase to \$18.00 per hour once they are solo. He recommended the 4 or 5 TC's with LPOM experience receive \$19.00 per hour, which would be equal to full-time pay for someone that would be hired today. He stated this is a way to recognize the part-time TC's that have been with IVRD since day 1. Tom Porter made a motion to approve the part-time salary structure for IVRD part-time TC's. John Duncan seconded the motion. Melissa Carruthers called the roll with Duncan,

Fisher, Harl, Hogan, Popurella, Porter, Uranich, Bacidore and Bernabei voting aye; Boelk (Hunt), Finley, Grove, King, Knoblauch, Rutishauser and Smith absent; motion carried.

- Chairman Bernabei said now that the MAP contract is complete, he and Finance Officer Justin Miller can begin to finalize the FY20 budget. A draft will be presented in either November or December with the final version likely coming before the board for a vote in March.
- Chairman Bernabei reminded board members of the rotation of board chairman and vice chairman for a two-year term beginning May 1, 2019. The chairman is to be from LaSalle and vice chairman is to be from Mendota, which a vote should take place by March or April.
- Chairman Bernabei initiated discussion of day-to-day IVRD operational needs. He stated the current daily involvement of the chairman is pretty significant and it may be time to think of possibly establishing a director's position.

FINANCIAL REPORT

Chairman Bernabei presented and reviewed the IVRD October Financial Report. He reported the treasurer's office contacted him asking how much IVRD plans to draw each month. Chairman Bernabei stated he reported IVRD will likely draw about \$30,000.00 each month. Rob Uranich made a motion to receive and place the October financial report on file and to approve and pay bills in the usual manner. Joe Hogan seconded the motion. Melissa Carruthers called the roll with Duncan, Fisher, Harl, Hogan, Popurella, Porter, Uranich, Bacidore and Bernabei voting aye; Boelk (Hunt), Finley, Grove, King, Knoblauch, Rutishauser and Smith absent; motion carried.

ACTIVITY REPORT

Chairman Bernabei presented and reviewed the September 2018 Activity Report. Brian Fisher made a motion to receive and place the report on file; Tom Porter seconded the motion. All in favor; motion carried.

OLD BUSINESS

None

NEW BUSINESS

Scott Harl asked where PSAP Manager Fisher sits in the police station. Chairman Bernabei reported her office is in the sergeants' former office, which is right next to the dispatching area. The sergeants' office is now located in a former closet.

Joe Hogan asked if discussion of an employee holiday or safety gift could be put on the agenda for next month.

PUBLIC FORUM (CITIZEN COMMENTS)

None

EXECUTIVE (CLOSED) SESSION

None

SCHEDULE NEXT IVRD MEETING

The next IVRD meeting will be at 10:00 a.m., Tuesday, November 27, 2018.

ADJOURNMENT

Brian Fisher made a motion to adjourn the meeting. Chairman Bacidore seconded the motion. All in favor; motion carried. The meeting adjourned at 10:37 a.m.