

LASALLE-PERU SHARED SERVICES COMMITTEE

LaSalle - Peru

Meeting Minutes

September 25, 2018

CALL TO ORDER

The meeting was held Tuesday, September 25, 2018 at the Peru Municipal Building, 1901 4th Street, Peru, Illinois. Rob Uranich called the meeting to order at 11:00 a.m. Melissa Carruthers took roll call.

ROLL CALL

Voting & Quorum Members Present:

Present: Jeff Grove (11:12 a.m.), Tom Ptak, Rob Uranich, John Duncan, Brian Brown, Scott Samolinski, Andy Bacidore, Dave Margis, Scott Harl, Dave Potthoff, Doug Bernabei, Justin Miller, Eric Carls, Melissa Carruthers, Joe Hogan. Absent: Art Smith

MINUTES

Chairman Uranich presented the minutes of the LPSS meeting of August 28, 2018. Scott Harl made a motion that the minutes be received and placed on file. Tom Ptak seconded the motion. All in favor; motion carried.

PUBLIC FORUM (CITIZEN COMMENT)

None

NEW BUSINESS

- Doug Bernabei made a motion to approve a resolution appointing Melissa Carruthers, Carrie Brown, and Stephanie Pisca as FOIA compliance officers. Dave Potthoff seconded the motion. All in favor; motion carried
- Chairman Uranich reported at the 10:00 a.m. IVRD meeting, board members discussed and passed a motion to ratify IVRD's intention to work with LPSS with the intention to house IVRD-ValCom within the new LaSalle-Peru Joint Police Headquarters. Doug Bernabei stated there are no commitments at this time as everything is so preliminary, but it is just to be on record with both organizations that if LPSS realizes a new facility, it is the hope or intention for IVRD to be part of that new facility. Doug Bernabei made a motion to ratify LP Shared Services Committee's intention to work with IVRD to house IVRD-ValCom within the new LaSalle-Peru Joint Police Headquarters. Joe Hogan seconded the motion. All in favor; motion carried.

LIAISON REPORTS

POLICE OPERATIONS PROJECT LIAISON REPORT

- Doug Bernabei reported he, Rob Uranich, John Duncan and Justin Miller, along with labor attorney Tom Melody held a 3 ½ hour informational meeting with three bargaining units, the Fraternal Order of Police, Peru patrolmen, LaSalle patrolmen and the LaSalle Supervisors Union. Visions were shared, no decisions or promises were made. It was an informational question and answer meeting. He stated from the police operations liaison's perspective, they felt it was a good and productive first meeting. Another meeting has been scheduled for October 19th to continue discussions. Beyond that first meeting, there has been nothing done on the operational component.

BUILDING & GROUNDS PROJECT LIAISON REPORT

- Eric Carls reported he, Scott Samolinski and Brian Brown met to bring everyone up to speed with the stage the process is in, more specifically with regards to architects Basalay, Cary & Alstadt and the space needs assessment. From that meeting, three recommendations/motions were added to the agenda to be discussed with the full committee.

Eric Carls made a motion to authorize Basalay, Cary & Alstadt and selected committee members to complete facility site visits. Scott Harl seconded the motion. Eric Carls reported they have identified New Lenox and Glenn Ellyn for facility site visits. Later, as the committee becomes more involved with IVRD, Dekalb and Rock Island will be recommended site visits as those locations house dispatch centers. Doug Bernabei asked which committee members would be attending the site visits, asking if a meeting should be scheduled for all members to attend, or if the committee should determine certain members. Doug Bernabei stated the liaisons should obviously go. Eric Carls said they feel it is important for the police chiefs and liaisons to complete the site visit. He and Brian Brown could go at a different time to ensure OMA quorum rules are not broken. Eric Carls stated that he and Brian Brown discussed their role within the committee and whether they should possibly serve as an advisory/consultant role versus as a voting committee member to avoid conflicts with OMA regulations. Jeff Grove and Rob Uranich said they would like to keep the same number on the board. Doug Bernabei said he believes it is very critical for the engineers to see the facilities. After additional discussion, it was decided the engineers, police chiefs and liaisons should attend the site facility visits, staggering days or times as needed. Eric Carls amended his motion to authorize Basalay, Cary & Alstadt and the engineers, police chiefs and liaisons to complete facility site visits. Scott Harl seconded the motion. All in favor; motion carried.

Eric Carls made a motion to authorize the Building and Grounds liaison to advertise for statements of interest for a civil site engineer. Eric Carls stated they did a qualification-based selection process for the architect and the same will be done for the civil site engineer. The process is lengthy involving advertising, reviewing submittals, completing interviews and bringing recommendations back to the committee. He said they would like to get that individual on board on the team. It is not anticipated that any funds will need to be expended for the civil site engineer services until the design gets further down the road. Dave Potthoff seconded the motion. All in favor; motion carried.

Eric Carls made a motion to amend the current Space Needs Assessment contract with Basalay, Cary & Alstadt to remove Oglesby. The contract will need to go to each city's agenda for the mayors to sign. There are no other revisions to the contract besides to remove Oglesby Joe Hogan seconded the motion. All in favor; motion carried.

FINANCE REPORT

John Duncan reviewed the finance report including the paid invoice report, expenditures compared to budget and contributions from LaSalle, Peru and Oglesby. The LPO shared services report is now closed out. Moving forward it will show LaSalle and Peru by percent as determined by population. Andy Bacidore made a motion to receive and place on file the finance report and to approve and pay bills in the usual manner. Doug Bernabei seconded the motion. Melissa Carruthers called the roll with Grove, Ptak, Uranich, Duncan, Brown, Samolinski, Bacidore, Margis, Harl, Potthoff, Bernabei, Miller, Carls, Carruthers and Hogan voting aye; Smith absent; motion carried.

PUBLIC FORUM (CITIZEN COMMENT)

None

NEXT MEETING DATE

Chairman Uranich reported the next meeting date will be at 11:00 a.m., Tuesday, October 30, 2018.

MOTION TO ADJOURN

Scott Harl made a motion to adjourn. Joe Hogan seconded. All in favor; motion carried. Meeting adjourned at 11:25 a.m.