Illinois Valley Regional Dispatch Board (IVRD)
Law Enforcement Operations Committee Minutes
LaSalle, Peru, Oglesby & Mendota
Meeting Minutes
June 28, 2018

Call to order
The meeting was held Thursday, June 28, 2018 at the Peru Municipal Building located at 1901 Fourth Street, Peru, IL. Committee Chairman LaSalle Police Chief Rob Uranich called the meeting to order at 1:00 p.m.

Roll Call
Present were Committee Chairman LaSalle Police Chief Rob Uranich, Peru Police Chief Doug Bernabei Oglesby Police Chief Jim Knoblauch, Mendota Police Chief Tom Smith, Spring Valley Police Chief Kevin Sangston, Earlville Police Chief Darin Crask. Absent: Leland Interim Police Chief Ed Belmonte

Also present were PSAP Manager JoEllen Fisher, Peru Deputy Police Chief Bob Pyszka, Spring Valley Deputy Police Chief Biller Sommer, Oglesby Assistant Chief Mike Margis, Mendota Lieutenant Greg Kellen, LaSalle Sergeant Scott Samolinski

COMMUNICATIONS
None

PUBLIC FORUM (CITIZEN COMMENTS)
None

NEW BUSINESS

DISCUSSION OF OPERATION MATTERS
Radio Edict---Officers to wait for acknowledged by ValCom before they speak. Many Officers speak way to fast, they need to slow down and wait for the TC to tell them to "go ahead". TC's may not be ready to type before they just start talking. **** We understand there are some situations when an officer may have to give the information on the fly*** EX: ValCom, Victor 7, Victor 7, ValCom "Go Ahead" ValCom, Mendota 15, Mendota 15, ValCom "Go Ahead"

Could officer use their whole unit number EX: LaSalle 5319, ValCom NOT 19 or Peru P18 not 18, etc. Some officers are just saying the number not anything else. I believe by saying the agency & number it helps the TC to absorb who is calling in during hectic times. This makes it easier for us when training new TC's. Mentally it's just easier and it makes the officer slow down a bit.

Status Checks – should be set anytime an officer is out of the squad car for any reason other than at the station. Officers can tell the dispatcher to extend or status is NOT needed when getting out of the car.

Hit tone procedure – how do you all feel about doing both asking the Officer if he's 10-61 then activating the "Hit Tone"?
Possibly when asking the officer if he's 10-61 before just initiating the "hit tone"

When an officer is moving to a different location reference a CAD already opened. Officers need to tell the TC's so they don't open another CAD which prompts them to put information in the wrong CAD or if possible and safe to do so add it to the text.

IVRD should not have to log into any department VP records. All IVRD job duties should be from the CAD. Possibly the dog license & bicycle registration could be added to the CAD under search files. Suggestion

Currently we are looking into the possibility of establishing a universal booking this would allow TC's to complete the booking from the CAD. This would eliminate us having to log into each agencies VP for any reason. What type of information would you all like to have included in a universal booking program. I would like to see something more simplified with the booking & cell checks combined somehow (Cell Check portion would also be available to the department who make their own checks).

If agencies are requesting IVRD complete the booking. IVRD TC's need to know when the subject is put in the cell, what cell they are in, when taken out of the cell, moved to a different cell and when released. TC's don't have time to just watch the cameras to log all the booking events.

Do all departments want dispatched to every abandoned 911 Call when contact has been made on call back? Upon call back if the caller is cooperative and provides all the information requested in these situations can we just close the CAD?

Officers Self Dispatched CADS, if you need the UCR code changed for any reason type put this in the narrative so we know to change it before clearing, also just tell the TC there is changes in the CAD.

If an Officer has typed anything in the text box which needs to be different than what has been added, then if they would please just tell the TC there are changed when they clear. EX 10-8 see my text or see my additional text, etc.

IVRD we will add the main offense citation into the CAD which will make it much easier for the officers to enter multiple citations in VP along with the court date information. Officers should be responsible for adding additional citations into the computer in VP.

Officers need to be patient when starting their own CAD's not to open multiple CAD's. Although being on our own server seems to have helped.

Key Holder Updates -Who is the point of contact if on night shift we locate a business with no keyholder information to get this updated. (to email the CAD to get the information updated). We would like the information updated in the VP CAD. It's easier for us to look in VP CAD since it open in front of us.
When there are any events in your city please let me know so I will have enough manpower to cover the event.

I believe IVRD should be looking into the possibility of getting Oglesby PD as a fully functional back-up center (which we need desperately). This would give us 2 additional dispatch consoles if needed in cases of emergencies, busy events also a great training location. With this being said this would give us a total of 5 work stations which could be utilized if needed at any given time. If IVRD main center in Peru should go down, we could go to Oglesby PD with 2 completely functional stations with paging capabilities. This location would be considered IVRD back-up location.

Extra Patrols – We are working on an option if an officer drives through a parking lot to complete a building check finding everything fine there will be a second cleared button which says "cleared/bypass TC."
***When officers are out of the car checking the building of course the officer should let the TC Know they are out of the car so status checks can be completed on the officer. ***

PUBLIC FORUM
None

SCHEDULE NEXT MEETING
None

ADJOURNMENT
Jim Knoblauch made a motion that the meeting be adjourned. Rob Uranich seconded the motion; motion carried. Meeting adjourned at 3:15 p.m.